

# REPAIR REQUEST



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## CUSTOMER INFORMATION

DATE:

FIRST AND LAST NAME

EMAIL

PHONE/MOBILE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

COMPANY NAME:

ADDRESS :

POST CODE :

SERIAL NO.:

QTY:

DATE OF PURCHASE:

MODEL NAME:

DESCRIPTION OF PROBLEM:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. WARRANTY DETAILS IF APPLICABLE:

2. COPY OF RECEIPT AND INVOICE:

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## INSTRUCTIONS

1. COMPLETE AND PRINT FORMS AND EMAIL [INFO@CIRROLITE.COM](mailto:INFO@CIRROLITE.COM) A COPY
2. PLACE EQUIPMENT IN A BOX WITH SUITABLE PACKING MATERIALS TO ENSURE PROPER PROTECTION DURING SHIPPING
3. INCLUDE A COMPLETED COPY OF THIS FORM. PLEASE BE SURE ALL FIELDS ARE COMPLETED (MAILING ADDRESS, SHIPPING INFO)

**IMPORTANT:** The minimum labour charge on any repair out of warranty is £40 plus the cost of any parts used.

We will never do a repair on a unit that is beyond economical repair, this would be reported to you at no charge.

Please note that if you wish to have an official accurate quote before any work is started the cost of this is £40 + VAT. We would require an official order for this and payment if you do not have an account.

If you wish to have us repair your Kino/Dedo/Mathews/Fiilex item please fill in the above repair sheet in as much detail as possible, attach it to the unit and return to us here at Cirro Lite and our team of Technicians will proceed as above.